

REQUEST FOR PROPOSALS (RFP) 2016/17:9R
CLASSIFIED SERVICES, CLASSIFICATION & COMPENSATION STUDY

Notice is hereby given that the Rowland Unified School District (“District”) is inviting firms to submit proposals to conduct a district-wide classification and compensation study for classified positions. The objective will be to provide a thorough job analysis and job evaluation of approximately 126 classifications, over a one year period.

A proposal may be obtained from: Rosana McLeod
Director of Purchasing
Rowland Unified School District
1830 S. Nogales Street
Rowland Heights, CA 91748
rmcleod@rowland.k12.ca.us
(626) 854-8387

Proposal must be submitted in a sealed envelope with the words “**Classification & Compensation Study, RFP#2016/17:9R**” on the outside of the envelope. Deliver proposals in ten (10) sets, to the above address no later than **2:00 p.m., March 22, 2017**. Proposals received after the above stated time and date will be returned to firm unopened.

Each proposal shall be in accordance with qualifications and instructions and information contained in the proposal request package. If your firm does not meet the qualifications listed in the proposal, your firm may be deemed non-responsive.

The District reserves the right to accept or reject any or all proposal or any items therein, to waive any irregularities or informalities, and to contract in the best interests of the District. Responses shall remain valid and subject to acceptance anytime within sixty (60) days after the submission deadline, unless a longer period of time is mutually agreed to by the parties. Proposing firms are hereby made aware that the District will not reimburse costs for the preparation of the proposal to any proposing firm for any reason.

Respondent represents that it has no existing financial interest and will not acquire any such interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this RFP and that no person having any such interest shall be subcontracted in connection with this RFP, or employed by Respondent.

Respondent will take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the District prior to entering into an agreement any and all circumstances existing at such time which pose a potential conflict of interest.

Failure to comply with the above provisions shall constitute grounds for immediate rejection of the proposal, in addition to whatever other remedies the District may have.

San Gabriel Valley Tribune

Advertisement Date: February 23, 2017

Advertisement Date: March 1, 2017

RFP Due Date: March 22, 2017 no later than 2:00 P.M.